

Daily Standup Meeting Minutes:

Date: 1/12/2026

Attendees: Max Gleiberman, Julian Hernandez, Nathan Mahabeer, Elizabeth Hechavarria

Start time: 6:30pm

End time: 7:00pm

Team Velocity Estimate: 40 Story Points

User Stories Selected for Sprint (by priority):

- **User Story (Project Phase Structuring)** - Defining a well-organized and efficient framework for future phases of the project.

Team Member Commitments:

- **Max Gleiberman:** Sprint planning and coordination, meeting facilitation, timeline management, document review, and integration of team deliverables.
- **Julian Hernandez:** Contributing to defining phase structure and outlining technical workflows.
- **Nathan Mahabeer:** Assisting with structuring analysis tasks and identifying dependencies between phases.
- **Elizabeth Hechavarria:** Documenting the defined structure and preparing formatted planning artifacts.